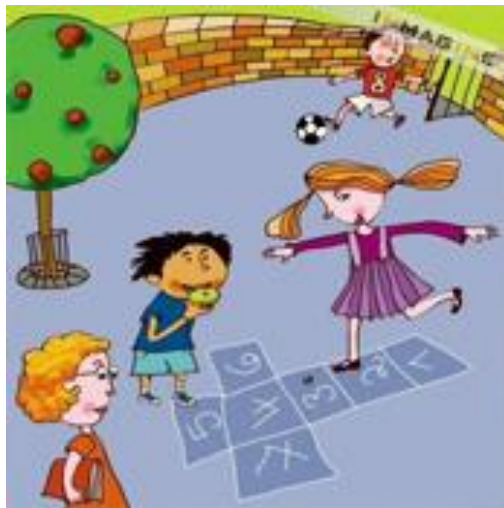


# **Saint John**

## **After School Program**



### **Spring 2012**

### **Course Information**

December 19, 2011

Dear Parents and Students,

The Saint John After School Program for the Spring will begin on Monday, January 9<sup>th</sup> and end on Thursday, April 26<sup>th</sup>. Classes will be held Mondays, Tuesdays, and Thursdays from 2:15 pm to 3:30 pm. Classes on Wednesday will be held from 11:30 am through 12:45 pm.

Please read the attached brochure and help your child select interesting activities that will promote an eagerness to learn and participate in the After School Program. Registration begins immediately and will end on Thursday, January 5<sup>th</sup>. Please complete the attached registration form (one per child) and submit it with full payment on or before January 5th. Please note that some classes have a limit and will be filled based on a first come, first serve basis. A class will not run if it does not have a minimum of four students. A completed emergency form is required for each child as well.

All children participating in the After School Program will meet at 2:15 pm (11:30 am on Wednesday) in the lunchroom. They are welcome to bring a snack and a drink to have during the fifteen minutes before classes begin. Instructors will begin their classes at 2:30 pm and end promptly at 3:30 pm. Children will be dismissed from the lunchroom at 3:30 pm and will not be allowed to leave without a parent or guardian.

Please read the information and feel free to contact me at [mmcnamara@saintjohnschool.net](mailto:mmcnamara@saintjohnschool.net) if needed. I look forward to working with you!

Sincerely,

*Mary McNamara*

Mary McNamara

Director of After School Program

**Saint John After School Program**  
**Emergency Information Form**

Child's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Mother's Name and Place of Employment: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Father's Name and Place of Employment: \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Emergency Contact & Phone Number: \_\_\_\_\_

Please list any medications your child currently uses: \_\_\_\_\_

\_\_\_\_\_

Please list any medical problems or allergies: \_\_\_\_\_

\_\_\_\_\_

Please list the names of anyone who is authorized to pick up your child from St. John After School Program. Please advise them that you have named them and they may have to show a picture ID.

\_\_\_\_\_

\_\_\_\_\_

*All of the above information will be given to the Director of the After School Program. It will be made available to all of the teachers of the After School Program in order to get in contact with the parents if needed.*

## Saint John After School Program

### Registration Form- Spring 2012

*Please make checks payable to Saint John School After School Program. Please complete one registration form per child. Payment may be made with one check for multiple children. You may make one payment or pay in three installments. The installments will be due 1/5, 2/1, &3/1.*

#### Registration Information- Monday Classes

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

After School Class: \_\_\_\_\_

Class Fee: \_\_\_\_\_

*Please Check off the following:* Pay in Full: \_\_\_\_\_ or Pay in Installments \_\_\_\_\_

#### Registration Information- Tuesday Classes

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

After School Class: \_\_\_\_\_

Class Fee: \_\_\_\_\_

*Please Check off the following:* Pay in Full: \_\_\_\_\_ or Pay in Installments \_\_\_\_\_

#### Registration Information- Wednesday Classes

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

After School Class: \_\_\_\_\_

Class Fee: \_\_\_\_\_

*Please Check off the following:* Pay in Full: \_\_\_\_\_ or Pay in Installments \_\_\_\_\_

#### Registration Information- Thursday Classes

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

After School Class: \_\_\_\_\_

Class Fee: \_\_\_\_\_

*Please Check off the following:* Pay in Full: \_\_\_\_\_ or Pay in Installments \_\_\_\_\_

**Total Due:** \_\_\_\_\_

